

FE – FC HOLDEN CAR CLUB OF SOUTH AUSTRALIA INCORPORATED

CONSTITUTION

ESTABLISHED AND INCORPORATED 1984

1. NAME

The name of the body formed under these rules shall be the FE – FC Holden Car Club of South Australia Incorporated (hereinafter referred to as the 'Club').

2. OBJECTIVES

- 2.1 To promote the preservation and restoration and/or repair of 1956 – 1959 FE – FC model Holden Sedans, Station Sedans, Utilities and Vans including the legal modifications with later Holden mechanicals and body alterations.
- 2.2 To promote, foster and conduct the sport of automobilism and motor sport generally.
- 2.3 To promote courtesy and friendship on the road.
- 2.4 To promote social activities for members of the Club.
- 2.5 To raise finance to support 2.2 and 2.4.
- 2.6 To promote meetings whereby members may obtain sufficient knowledge to enable them to maintain their vehicles to the highest standard.

3. MANAGEMENT

- 3.1 The management of the Club shall be vested in the EXECUTIVE COMMITTEE of four, consisting of the President, Vice President, Treasurer and Secretary.
- 3.2 Any sub committees required will be voted in by the Club members.
- 3.3 In the absence of the elected President, the meeting or meetings shall be chaired by the Vice President.
- 3.4 If required, the Executive Committee shall have the power to make and publish BY-LAWS for the better management of the club, PROVIDED the By-Laws are constitutionally voted upon by a majority vote of Club Members at a general meeting.
- 3.5 Under no circumstances can one person alone make any decisions on behalf of the Executive Committee.

3.6 President

- 3.6-1 The President shall chair the Executive Committee. Annual and General Meetings, except that in the absence of the President, the next highest ranking committee member shall chair said meetings.
- 3.6-2 The Chairperson's casting vote shall be exercised to maintain the status quo.
- 3.6-3 The Chairperson of a meeting shall encourage full balanced participation by all members and decide on matters of order.

3.7 TREASURER

- 3.7-1 The Treasurer shall ensure that all monies received are paid into accounts authorised by the Executive Committee in the name of the Club. The Treasurer shall ensure that records are kept of all receipts and payments and other financial transactions. Such reports shall be available for inspection by any financial Club Member.
- 3.7-2 Payments shall be as petty cash or by a cheque, signed by two (2) authorised signatories.

CONSTITUTION continued

- 3.7-3 The Treasurer shall ensure financial statements are prepared and submit a report on the finances to each General Meeting.
- 3.7-4 The Treasurer shall ensure Annual Financial Statements – i.e. Receipts and Payments: Assets and Liabilities, OR Income and Expenditure and Balance Sheet shall be prepared following the end of the Club’s Financial Year, and are AUDITED by an independent Auditor, who shall be appointed by the Executive Committee.

3.8 **SECRETARY**

- 3.8-1 The Secretary shall ensure records are kept of the Club, including the Constitution and Policies, records of members, a register of minutes of meetings and of notices, a file of correspondence, and records of submissions or reports made by or on behalf of the Club.
- 3.8-2 In the absence of the Secretary, on the request of a majority of the meeting, another member shall be elected as Minute Secretary for that meeting.

4. **OFFICERS**

- 4.1 Office bearers shall be elected by Financial Members of the Club, present at the Annual General Meeting, each serve a term of one year, retiring at the following AGM, but eligible for re-election.
- 4.2 An office bearer or member of the Executive Committee shall cease to hold such office upon:
 - 4.2-1 Resigning in writing.
 - 4.2-2 Absence for three consecutive meetings without explanation acceptable to the Executive Committee.
 - 4.2-3 Any vacancy occurring during the year in the Executive Committee may be filled by a financial Club member, nominated and voted in at a General Meeting.

5. **MEMBERSHIP**

- 5.1 Membership shall be open to any person owning or displaying interest in 1956 – 1959 (FE – FC) Holdens, and fostering the interests in the club. Owners of 1956 – 1959 FE and FC Holdens will be granted FULL membership. All other applicants shall be Social membership. Members are obliged to attend a number of meetings, social functions, or provide service to the Club during the membership year to show active participation within the club.
- 5.2 Application for membership shall be considered by the Executive Committee, and shall be in writing on the official application form.
- 5.3 Any member guilty of unlawful conduct damaging the prestige of the Club, or motor sport in general shall be penalised or expelled from the Club, upon the decision of the Executive Committee.

6. **HISTORIC REGISTRATION**

- 6.1 Historic Registration is available to FULL members of the Club owning one or more FE and/or FC Holden/s.
- 6.2 Members in the Club are only able to register FE and FC Holden’s for Historic Registration.

CONSTITUTION continued

- 6.3 Members with Historic Registration must follow all guidelines set out by the Registrar of Motor Vehicles, The Federation of Historic Motoring Clubs of South Australia, and by the Club.
- 6.4 Members must present log books and vehicles for verification and inspection as required when due and will comply with the current legislation and Club rules.

7. FINANCIAL YEAR

The Club's financial year shall be from 1st May to 30th April the following year.

8. MONTHLY GENERAL MEETINGS

Monthly meetings will be held regularly on the FIRST TUESDAY night in the month, at a suitable venue starting at 8.00pm, except for the month of January.

9. ANNUAL GENERAL MEETING

- 9.1 The Annual General Meeting shall be held during the month of April, on a date to be decided by the Executive Committee.
- 9.2 The nomination of candidates for all officers will be received at the AGM.
- 9.3 Prior to declaring all offices vacant, the Chairperson will appoint a Returning Officer to conduct elections and count the ballot, when and if necessary.

10. VOTING AT MEETINGS

- 10.1 All business at any Club Meeting, shall be decided by a majority of votes. In all Cases the Chairperson will have the deliberate vote, and a casting vote, if necessary.
- 10.2 Voting may be by show of hands or by ballot, as shall be decided by the Chairperson.
- 10.3 Only FULL financial members are allowed to vote. Social members do not have the right to vote.

11. ADMENDMENTS TO CONSTITUTION

The Constitution may be amended at the AGM or General Meetings, and for any motion to be carried must be voted in favour of by at least 60% of those present and voting.

12. FINANCE

- 12.1 All bank accounts and investments will be in the name of the FE – FC Holden Car Club of South Australia Incorporated.
- 12.2 Accounts will be maintained with any reputable financial institution, approved by the majority vote of Club members.
- 12.3 Accounts will be operated on the signature of the President, Vice President, Treasurer, with any two (2) to sign conjointly.

CONSTITUTION continued

12.4 Club funds in excess of anticipated administration expenses for the current Financial Year are to be invested to generate income which will assist the servicing of future Club activities. All investments made must have a high degree of security. Investments must be made in the following manner:

12.4-1 A motion to approve any investment must be constitutionally voted upon by Club members, moved and seconded and passed by majority vote at such meeting. The motion shall include all details – such as with whom the investment is to be made, the amount of investment, term, interest rate, frequency of payment of interest, security and any other relevant information.

12.4-2 A Voucher of 'Authority to invest' shall be completed and signed by the President, Treasurer or Secretary (any two conjointly) and must contain the same details as are in the motion to invest, plus the date of the meeting at which the resolution was passed.

12.4-3 All Vouchers will be kept on file by the Treasurer, and will be made available to the AUDITOR upon request.

12.4-4 The Financial Year for the Club concludes on the last day of April, whereby the books shall be AUDITED by an approved Auditor.

13. CLUB MERCHANDISE

Only available to members unless circumstances arise. A majority vote at a general meeting is required to approve the sale.

14. CLUB FUNCTIONS

Only nominated vehicles which meet current Road Safety Standards may be driven on Club runs, represent the Club at any function or be eligible for Club trophies.

15. RESIGNATIONS

Any member resigning or being expelled from the Club must return all Club property.

16. CLUB DECALS

These decals must be removed from the vehicles if any Club member resigns or is expelled from the Club, and/or if the vehicle is sold.

17. DISSOLUTION

17.1 On dissolution of the Club, all property remaining after payment of all legal liabilities, shall be transferred to such other body formed for promoting similar objects, or for charitable objects as shall be approved by the Club, provided that:

17.1-1 Such other body shall also prohibit the distribution of income and property to the members to the extent stated herein.

17.1-2 If the Club shall have been approved, pursuant to Section 78 of the Income Tax Assessment Act, then such other body shall be approved and

CONSTITUTION continued

17.1-3 The Club shall not be dissolved except by approval of NOT LESS THAN THREE FOURTHS of the members present and voting at a meeting called for that purpose of which not less than one calendar month's written notice, including notice of proposed dissolution has been distributed to all members.

FE – FC HOLDEN CAR CLUB OF SOUTH AUSTRALIA INCORPORATED CONSTITUTION
NOVEMBER 2002

Copied from original Constitution for the purposes of dissemination to the members via handouts to members, Social Media and the FE –FC Holden Car Club of South Australia Incorporated Web Site.

Paul Roberts
President
FE - FC Holden Car Club of South Australia Incorporated
March 2013



CONSTITUTION continued

Voted Amendment to FE – FC HOLDEN CAR CLUB OF SOUTH AUSTRALIA INCORPORATED

CONSTITUTION as per section 11.

On Tuesday 2nd July 2013 a motion was put forward by the members at the monthly general meeting (section 8) to move the Monthly meetings that are held regularly on the FIRST TUESDAY night in the month, at a suitable venue starting at 8.00pm, except for the month of January to Monthly meetings will be held regularly on the FOURTH TUESDAY night in the month, except for December, at a suitable venue starting at 7.30pm.

This was voted on and accepted as passed by the majority of members present at that meeting.

Paul Roberts

President

FE - FC Holden Car Club of South Australia Incorporated

July 2013



Voted Amendment to FE – FC HOLDEN CAR CLUB OF SOUTH AUSTRALIA INCORPORATED

CONSTITUTION as per section 11.

On Tuesday 28th January 2014 an issue was raised by the Executive Committee due to no provision made for Life Members and Honorary Members in the Constitution and motion was put forward by the members at the monthly general meeting (section 5) Membership

New sub section 5.4 Life Members

To recognise Life Members as being someone who has dedicated a large proportion of their life (ie 20 years) to the Car Club through being an active member who has been on the Committee or a Member who has actively shown dedication to the Club by upholding the integrity of the Club.

These Members will be voted by the Membership.

- 5.4-1 These Members will be Named by the Executive Committee and then a vote will be taken to accept them in by the Membership at the MGM.
- 5.4-2 They will be listed as Life Members on the Membership List and deemed to be financial members of the Club.

It was also voted by the Members at that meeting that there is no need to have Honorary Members and they will be considered Life Members also.

These changes were voted and all Members at that meeting and all Members voted in favour of the change.

Paul Roberts

President

FE - FC Holden Car Club of South Australia Incorporated

January 2014

